

# INSPECTION CLEANING LIST

P:\RESIDENTIAL PM\Forms & Checklists\Tenants\Other (12.03.2014)



**Your routine inspection is a good opportunity to have a spring clean. Here is a guide to help you have a better inspection:**

## GENERAL

- Sweep, mop, vacuum floors
- Wipe down bench tops, basins, sinks, troughs
- Clean exhaust fans/ range hoods
- Wipe walls including skirting boards
- Clean windows including tracks
- Clean light fittings
- Remove cobwebs
- Washing curtains / wipe venetians, verticals
- Wipe doors over

Further to the above, please also pay attention to:

## KITCHEN

- Clean Stove including oven and shelves, griller and recess, hot plates and drip trays, chrome surrounds, exterior enamel and control panels. **Do not use scourers.**

## BATHROOM

- Shower recess tiles, grouting, shower screen to be cleaned including the removal of any residual hair from plug holes
- Toilet including seat set and pedestal to be cleaned
- Clean exhaust fans

## EXTERNAL OF PROPERTY

- Garden to be tidy and free of weeds
- Lawns to be cut and edged
- Cobwebs removed from eaves and internal walls/cornice
- Paths to be swept and weeds removed
- Driveways, carports and all concrete areas to be free from oil and grease stains.

**Should the inspection not be up to standard we will re-inspect the property.**

**Thank You**